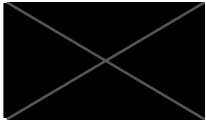


## Parish Council

[greathinton@gmail.com](mailto:greathinton@gmail.com)

**Membership:** Councillors S. Andrew (Chair), M. Winterburn (Vice-Chair), C. Saunders, K. Strickland, D. Norris.

**You are duly summoned** to attend Great Hinton Parish Council General Meeting on **Thursday 13<sup>th</sup> March 2025 at 6.00pm** to transact the following business at the location of the Great Hinton Memorial Hall, Great Hinton, Wiltshire.



T Hicks,  
Parish Clerk & Responsible Financial Officer

### AGENDA

No.	Item
1.	<b>Apologies</b> <b>To receive</b> and accept apologies for those unable to attend.
2.	<b>Declarations of Interest</b> <b>To receive</b> any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.
3.	<b>Minutes of the previous meeting</b> (i) <b>To approve</b> as a correct record the minutes of the Parish Council meeting held on 9 <sup>th</sup> January 2025. (ii) <b>To note</b> any matters arising from the minutes of the meeting held on 9 <sup>th</sup> January 2025.
<b><i>Standing orders will be suspended to allow for public participation</i></b>	
4.	<b>Public Participation</b> (i) <b>To enable</b> members of the public to address the Council regarding an item on the agenda. (ii) <b>To receive</b> any petitions or deputations.
<b><i>Standing Orders will be reinstated following public participation</i></b>	
5.	<b>Reports</b> (i) <b>To receive</b> an update from the Unitary Councillor – J Seed. (ii) <b>To receive</b> the Chair's report. (iii) <b>To receive</b> the Clerk's report. (iv) <b>To receive</b> up to date external meetings schedule and to decide who will attend meetings.
6.	<b>Matters arising from the previous meeting:</b> (i) <b>To receive</b> update of speed reduction application.
7.	<b>Planning Matters to discuss:</b> (i) <a href="#">PL/2025/00662</a> 6 Littleton, Semington, Trowbridge, BA14 6LG. Proposed variation of condition 2 (approved plans) relating to application PL/2024/01097 – <b>to ratify and agreed unanimously via email.</b> (ii) <b>To receive</b> any update on the planning schedule. (iii) <b>To discuss</b> any planning applications received prior to the meeting.

<b>8.</b>	<b>Maintenance to include items as below:-</b> (i) <b>To discuss</b> and agree Parish Steward jobs for next visit. Update on blocked drain. (ii) <b>To receive</b> , note and consider as may be appropriate updates regarding footpaths since the last meeting of the Council. (iii) <b>To discuss</b> option for support contract for Defibrillator. (iv) <b>To discuss</b> repair of bus stop bench. (v) <b>To discuss</b> the grounds maintenance contract for 2025-26.
<b>9.</b>	<b>Memorial Hall</b> <b>To receive</b> any update on Memorial Hall matters.
<b>10.</b>	<b>Finance</b> (i) <b>Payments for Approval:</b> a) Clerk's Salary February & March. b) Clerk's PAYE February & March paid by direct debit. c) Clerk's expenses. d) SLCC Clerk's membership (apportioned) - £24.00. (ii) <b>To approve</b> invoices/requests for payment received prior to the meeting. (iii) <b>Monthly Management Accounts</b> <b>Members to receive</b> the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.
<b>11.</b>	<b>Governance</b> (i) <b>To ratify</b> agreed appendix to risk assessment of GHPC Emergency Road Diversion Policy. (ii) <b>To discuss and approve</b> draft Standing Orders. (iii) <b>To discuss</b> draft Financial Regulations. (iv) <b>To discuss and approve</b> draft Code of Conduct. (v) <b>To discuss</b> Election process 2025. More info <a href="#">here</a> .
<b>12.</b>	<b>Correspondence previously sent to note:</b> (i) NALC Chief Executive bulleting March 2025. (ii) Town and Parish Council update 14.02.2025.
<b>13.</b>	<b>Confirmation of date of next meeting:</b> Annual Parish Council meeting on Thursday 8 <sup>th</sup> May 2025 at 7.00pm

For supporting documents, please go to [www.greathinton.org.uk](http://www.greathinton.org.uk)